Wednesday, December 4th, 2024

9:30 – 10:30 a.m.

Teams Meeting

Pamela Gentry; Julia Zimmerman

1. Welcome & Roll Call

| Name |  | Name |  | Name |  |
| --- | --- | --- | --- | --- | --- |
| Johnny Watson-Mendoza (TAMUT) | x | Claudia Azua(Tarleton)  |  | Christy White (TAMUC) | x |
| Alicia Michalak (TFS) | x | Vera Hobma (TAMUS)  | x | Sofia Rangel (TEES) | x |
| Araceli Sandoval (TAMIU) | x | Elizabeth Jones (TDEM) | x | Tanesha Davis (PVAMU) | x |
| Sarah Pedroza (TAMU,G,HSC)  | x | Jessica Chapa (TAMUK) | x | Marissa Perez (TAMUCT) & Asia Terry | - |
| Christina Gomez (TAMUSA)  | x | Shevonne Dyer-Phillips (TTI)  | x | Maria Pedigo (TAMUCC) |  |
| Christin Spivey (AL, TVMDL) | x | Meg Kleppel (TEEX) (Wendoline Harrell) | x | Megan Groff (WTAMU) | x |

1. Voting Items
	1. (TEES) Add Occupation Class and HR Group to I-9 Expiring notification from Guardian
		1. Best fields are what is proposed – fields tied to specific I-9s are personal information
		2. There is only one Occupation Class per employee
		3. 13 Yes ; 0 No
	2. (TAMU) “To Do: Complete Form I-9 in Guardian for Transfer” does not trigger for NEBO going to regular position
		1. 13 Yes ; 0 No
2. Discussion Items
	1. Disregard: E-Verify Account Termination notification
		1. USCIS Confirmed erroneously sending these notices due to technical error with back-end systems. Issue is being corrected and no further action is needed from members. All other notification types should be reviewed and acted on as usual.
	2. TAMU Purging Suggestions
		1. Demo from TAMU
		2. TAMU to share job aid once completed
3. Member Help
	1. .
4. Questions/Comments
	1. .
5. Action Items
	1. .

Next Meeting: February 5th, 2024 (January meeting falls on New Years Day)