

## Attendees

Martha Alexander	Chris Burns	Ashley Carey
Jennifer Escamilla	Stacey Havel	Imelda Esparza
Jennifer Valdez	Jessica Solis	Janna Johnson
Debbie Morrison	Irma San Miguel	Vicki Welch

## Announcements & Completed Changes

- Benefits Start Date questions will now launch for Change Job
- New Dependent Details tab will show more information on dependents without clicking into Dependent Record. Also updated for better efficiency.
- Added a new Review SGIP To Do in onboarding with specific instructions for ACA on Hire
- Validation has been added for address change when updating a dependent to an Ex-dependent relationship.

## Upcoming Changes

- Benefits on Hire *reason* is being removed from Hire staffing events. Staffing is targeting this week (7/18/24) for the change to be completed. Will still be able to launch Benefits on *Hire benefit event* for employees wanting to start benefits on hire date.
- To Do for HR18 when terminating or retiring employee has been enrolled in TDA. Targeting 7/24/24 release date.

## Discussion Items

### Asana

- If you are not in Asana, please supply email address in chat or email Meredith or Vicky
- Covering the basics of Asana
  - Add new discussion items to “Discussion Items for Next Meeting”
  - Add yourself to *Approved By* field on items that you feel are priority.
- Meredith will move items to be discussed at the next meeting to “Agenda Items”

## Zero Deduction Zero Pay Summer Premiums

- When employee is covered completely by SGIP and had wellness but is in Zero Pay, Medical premium is being sent to Arears.
- We are updating the report to work these in the future
- In touch with SBA to clear arrears for current employees

## Open Enrollment

- Certified Other Dummy Plan has been successful in helping C/O employees who want to enroll in benefits.
- Reminders will be send on 7/22, 7/29 to employees who have not submitted OE

## TRS In Workday

- TRS Participation outside of Workday is self-reported and only logged in Additional Data
- Would like to have information for all employees (not just benefits eligible) to monitor hours, especially for retirees
- Sending the questions separately from the other questions to make sure all questions are sent to all employees
- Create committee to discuss changes to the OBQs including SBA & Staffing
- Put notices in notifications/hire documents sent with staffing/onboarding.
- Add an acknowledgement during onboarding

## Documentation for Dependents

- List of required documentation for dependents
- Update link in to do to open Benefits Guide to documentation page

## Cross-Functional Items

### Staffing

- Hire > Benefits on Hire reason
  - Requesting removal of this Hire Reason
  - Targeted for released this week (7/18/2024)
- TRS Participation Elsewhere
  - Is there a place/document that is being sent to hires where information regarding working retirees/trs care/trs surcharge
  - Acknowledgement of TRS rules for retirees

## Action Items

- Working Group Members add to Asana

- Reports missing UIN
- Suggestions for Benefits Partner Dashboard
- Approved By on Priority Items
- Discussion Items for Next Meeting
- Update Benefit Guide link in To Do to open directly to Page 6 for Dependent Documentation Types

Next Meeting: 9/18/2024