I-9 Working Group Agenda

THE TEXAS A&M UNIVERSITY SYSTEM
OFFICE OF INFORMATION TECHNOLOGY

Wednesday, June 5th, 2024
9:30 – 10:00 a.m.

Teams Meeting
Pamela Gentry; Julia Zimmerman

1. Welcome & Roll Call

Name		Name		Name	
Johnny Watson-Mendoza (TAMUT)	x	Morgan Kindel (Tarleton)	x	Christy White (TAMUC)	x
Alicia Michalak (TFS)	x	Vera Hobma (TAMUS)	x	Sofia Rangel (TEES)	x
Araceli Sandoval (TAMIU)	x	Elizabeth Jones (TDEM)	x	Tanesha Davis (PVAMU)	x
Carmen Garcia (TAMU,G,HSC)	x	Jessica Chapa (TAMUK)	x	Marissa Perez (TAMUCT) & Asia Terry	x
Christina Gomez (TAMUSA)	x	Shevonne Dyer-Phillips (TTI)		Maria Pedigo (TAMUCC)	x
Christin Spivey (AL, TVMDL)	x	Meg Kleppel (TEEX)	x	Megan Groff (WTAMU)	x

2. Voting Items
    a. Vote: Add Advanced Notification to Employee and HR Group 45 days before AWA expiration date
        i. If possible, will set up to run 90, 60, and 30 days before too
        ii. 16 Yes; 1 No – sending to HAC
3. Items
    a. Update: Welcome email and SSN issuance inquiry deadline changes – scheduled for 6/6
    b. Update: TAMU, Engineering, AgriLife (25401297): Schedule additional integration run time for Mondays for the Alien Work Authorization ID - working with integrations team
        i. Daily, if possible? Or MWF.

4. Questions/Comments
    a. Separate I-9 ID per company? If possible and clean. Some way to note what companies have an I-9. Not a high priority right now, but would be nice.
    b. Why is the AWA ID required for the waiver
        i. SBA requires it, it's how they identify who needs it
        ii. SBA "We discussed this yesterday and I think we were going to see if the Visa can be added. It has to do with FERPA guidelines."

5. Action Items
    a. .

Next Meeting: July 3rd 2024