



# Talent & Performance Working Group

April 11, 2024

Attendance:

Adair, Atina	Williams, Patricia	Lockwood, Matthew	Chapa, Jessica
Michalak, Alicia	Cassanova, Cassandra	Purget, Rebekah	Lennerton, Jessica
Ramirez, Jody	Flores-Nevarez, Tina		

## 1. Review Open Action Items

- All requested changes are complete.
- Reminder: we need at least two weeks notice to launch performance reviews if no changes are needed. We need longer if changes are desired (preference for any major revisions is 2 months or longer).

## 2. Discussion:

- Succession planning- check in.
- Performance Review FAQs on Workday Help

## 3. Next Steps and Action Items

**All:** Next meeting June 13, 2024