

I-9 Working Group Meeting Minutes

Wednesday, January 3rd, 2024
9:00 – 10:00 a.m.

Teams Meeting
Pamela Gentry; Julia Zimmerman

1. Welcome & Roll Call

Name		Name		Name	
Alexandra Kelly (TAMUT)	x	Claudia Azua (Tarleton) via Haley De Los Santos	x	Christy White (TAMUC)	x
Alicia Michalek (TFS)	x	Dawn Santo (TAMUS)	x	Sofia Rangel (TEES)	
Araceli Sandoval (TAMIU)	x	Elizabeth Jones via Kristin Cook (TDEM)	x	Tanesha Davis (PVAM)	x
Carmen Garcia (TAMU,G,HSC) via Sarah Pedroza	x	Jessica Chapa (TAMUK)		Marissa Perez (TAMUCT)	x
Christina Gomez (TAMUSA)	x	Lesley Simental (TTI)	x	Maria Pedigo (TAMUCC)	x
Christin Spivey (AL, TVMDL)	x	Meg Kleppel (TEEX)	x	Shelli Haynes (WTAMU)	x

2. Items

- a. Helpful Audit Information from Equifax
 - i. Will send out in after meeting email
- b. Guardian support requests
 - i. Forward responses to Julia or Pamela so we can add to knowledge base

3. Questions/Comments

- a. .

4. Action Items

- a. Carmen will share recommendations with the group on remote processing of I-9s - Waiting on HAC approval & TAMU Onboarding updates
- b. Julia will send email with clean-up tasks - DONE
- c. Julia will reach out to Equifax about a Duplicate Audit Report in Guardian – DONE, they accessed the data on a back-end source, but we will look to see if a report could be built to get similar data.

Next Meeting: February 7th, 2024