

# I-9 Working Group Meeting Minutes

Wednesday, December 6<sup>th</sup>, 2023  
9:00 – 10:00 a.m.

Teams Meeting  
Pamela Gentry; Julia Zimmerman

## 1. Welcome & Roll Call

Name		Name		Name	
Alexandra Kelly (TAMUT)	x	Claudia Azua (Tarleton) via Haley De Los Santos	x	Christy White (TAMUC)	x
Alicia Michalek (TFS)	x	Dawn Santo (TAMUS)	x	Sofia Rangel (TEES)	
Araceli Sandoval (TAMIU)	x	Elizabeth Jones (TDEM)		Tanesha Davis (PVAM)	x
Carmen Garcia (TAMU,G,HSC)	x	Jessica Chapa (TAMUK)	x	Marissa Perez (TAMUCT)	x
Christina Gomez (TAMUSA)	x	Lesley Simental (TTI)	x	Victoria Perez (TAMUCC)	x
Christin Spivey (AL, TVMDL)	x	Meg Kleppel (TEEX)	x	Shelli Haynes (WTAMU)	x

## 2. Items

- a. Reminder: Do not make changes to templates in Guardian
- b. Update: New UI – Mid to end of 2024
- c. Discuss: Meeting time/frequency
- d. Discuss: Equifax quarterly numbers presentation

## 3. Questions/Comments

- a. TAMU – can we get the 2023 information by location

## 4. Action Items

- a. Carmen will share recommendations with the group on remote processing of I-9s
- b. Julia will send email with clean-up tasks
- c. Julia will reach out to Equifax about a Duplicate Audit Report in Guardian

Next Meeting: January 3<sup>rd</sup>, 2024