

## 1 - Working Group Members

Name		Name		Name	
Tanesha Davis - PVAMU		Rita Bowden - TAMU, TAMUG, TAMHSC	X	Derek Gonzales - TAMUK	X
Jody Ramirez - SO		Claudia Martinez - TAMIU	X	Christina Gomez - TAMUSA	X
Claudia Azua - Tarleton	X	Claudia San Miguel - TAMIU	X	Joni Foster - TAMUSA	X
Joy Bading - ALRSH, ALEXT, TVMDL	X	Robin Elliot - TTI		Alexandra Kelly - TAMUT	X
Allie Prejean - TEES	X	Tia (Hadley) Aguon - TAMUCT	X	Melinda Ho - TDEM	X
Wendoline Harrell - TEEX	X	Tammi Thompson - TAMUC	X	Warren Pitt - WTAMU	X
Alicia Michalak - TFS	X	Betsy Hucker - TAMUCC			

## 2 - Discussion Areas

- Workday Release 2023R1
  - Demoed Browse Job and agreed to hide the report and continue using the Find Job report
  - Demoed requisition preview information
- Adjunct Faculty Questions from Tarleton
  - Do you advertise externally for adjunct faculty?
  - Do you use Evergreens or regular requisitions? Do you direct hire?
  - What processes do you use for adjuncts that are not actively teaching?
  - Do you term them at the end each semester and rehire at the start of the next semester?
  - What if they teach only in the Spring and not the Fall – do you keep them active in Workday?
  - If active, how long do you keep them in active employment status while not teaching?
  - Is there a way to inactive employment without initiating a termination in Workday?
  - Discuss impacts to State Service if adjuncts remain in active employment status.
- Training Recruiting Coordinators and HR Contacts Questions from Tarleton
  - What training initiatives are you implementing to train Recruiting Coordinators and HR Contacts (for decentralized members)?
  - Do you find zoom or in-person training sessions most effective?
  - Do you use Workday materials in these trainings such as screen grabs or walk them through scenarios by using Sandbox?

- If we could guarantee access to training materials behind a log-in access (much like SSO) would it be permissible to record our member's training sessions and build training modules via protected mediums such as LinkedIn training?
  - Workday Training will follow up with Tarleton regarding this question.

### **3 - Decisions**

- Hide the Browse Job report and continue using the Find Job report for now

### **4 - Next Meeting**

- April 11, 2023