

Recruiting Working Group Meeting Minutes

Date: 11-08-2022

Time: 3:00 to 4:30 pm

Location: Microsoft Teams

1. Welcome & Roll Call

| Name | Member | | Name | Member | |
|---------------------|---|---|----------------------------------|--|---|
| Alicia Michalak | Texas A&M Forest Service | X | Joy Bading | Texas A&M Agrilife Extension Texas A&M Agrilife Research Texas A&M Veterinary Medical Diagnostic Laboratory | X |
| Tammi Thompson | Texas A&M University- Commerce | X | | | |
| Proxy Kevin Martin | Texas A&M Engineering Experiment Station | X | | | |
| Allie Marie Prejean | Texas A&M University Health Science Center | | Jody Ramirez | Texas A&M University System Offices | X |
| Ashley Johnston | Texas A&M University - Texarkana | X | Joni Foster | Academic Representative 1 | X |
| Alexandra Kelly | Tarleton State University | | Carolyn Moreno | Texas A&M University at Galveston | |
| Claudia Azua | Texas A&M University - Corpus Christi | X | Tanesha Davis | Prairie View A&M University | |
| Betsy Hucker | Texas A&M University - San Antonio | | Rita Bowden | Texas A&M University | X |
| Christina Gomez | West Texas A&M University | | Robin Elliot | Texas A&M Transportation Institute | X |
| Warren Pitt | Texas A&M International University | X | Wendoline Harrell | Texas A&M Engineering Extension Service | X |
| Claudia Martinez | Academic Representative 2 | | Tia Aguon | Texas A&M University - Central Tx | X |
| Claudia San Miguel | Texas A&M University - Kingsville | X | Veronica Orozco/Melinda Ho | Texas Division of Emergency Management | X |
| Derek Gonzales | Workday Services | X | Rachel Gorman | Workday Reporting | X |
| James Ross | Workday Services | X | Wes Wynn | Workday Reporting | |
| Amy Suter | | | | | |

2. Action Item Review

3. New Items

- a. Reporting Discussion:
 - i. Active Job Posting as of Date - New
- b. Discussion: New Disposition Reason in Background or Ready For Hire Stage "Did not pass export control check"
- c. Discussion and Vote: Condition Rule for Binary decision on the Interview Scheduling Setting Step on the Job Requisition BP
 - i. After the last couple of discussions, this change has been converted to an optional binary step.
 - ii. Each member will be able to opt into the interview scheduling setting step as part of the create job requisition business process if they choose.
 - iii. All members will default into the step and will need to respond to the request to be removed from the step
 - iv. Vote: It is the recommendation of the working group to move forward with converting the Interview Scheduling Setting Step in the Job Requisition Business process to be converted to a binary choice to opt-out of this step. With the default option to receive the step for the member until the member opts out of the step.
- d. Scheduled Changes update
- e. Upcoming Workday Services Staffing Changes
 - i. James Ross' last day is 11-15-2022

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- ii. Amy Suter Associate Director WDS Time and Attendance will be taking on the Recruiting Talent and Performance Functionality
- iii. Mechelle Oaks Business Analyst will continue to support Recruiting and Talent

4. Questions/Comments

5. Next Steps

- a. Upcoming Changes:
 - i. Job Requisition Business Process updates to approval condition rule and reorders approval steps
 - ii. Candidate Address Line Correction To Do step in Background Check Stage

Next Meeting: 12-13-2022