

Performance and Talent Working Group Meeting Minutes

Date: Thursday, January 13, 2021
 Time: 2:00 pm

WebEx

1. Welcome & Roll Call (5 minutes)

| | | | | | |
|---------------------------|---|-------------------------|---|------------------------------|---|
| Scott Bauer (TAMU) | X | Elvia Olivia (TTI) | X | Toni Nerren (TAMUCC) | X |
| Gari Jones (AL-EXT) | X | Deeps Vyas (TAMUSA) | X | Tina Flores-Nevarez (TAMUCT) | X |
| Charlotte Banks (TAMUT) | X | Cindy Platt (WTAMU) | X | Joni Foster (TAMUSA) | X |
| Tammi Thompson (TAMUC) | X | Amy Browder (Tarleton) | X | Erica Wallingford (TEES) | X |
| Patricia Williams (PVAMU) | X | Jan Aspelund (TAMIU) | | Kimberly Llacuna (TAMUK) | |
| Alicia Michalak (TFS) | X | Jacque Jillson (TAMHSC) | | Jody Ramirez (TAMUS) | X |
| Maggie Freeman (TDEM) | X | James Ross (WDS) | X | | |
| Sri Kamarthi (WDS) | X | Rachel Gorman | X | | |

2. Action Item Review (5 minutes)

a. Performance

- i. New performance review templates are available
- ii. Performance Dashboard updates

- 1. Dashboard needs to be shared with Talent Analyst
- 2. Review how the acknowledge status is being shown on the dashboard
- 3. Consider a different name for acknowledge status report
- 4. Show the list of employees on the Goal page for now
- 5. New Performance Review page will be available on Workday Help Site
- 6. Sri to send a link of page when it is available for feedback

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3. New Items
(1 hour and 10 minutes)
 - a. Preparing for performance review launch for new review year
 - i. Discussed about the reports that are helpful to use to review the in progress reviews and goals that need approval in preparation for performance review launch for new review year
 - b. Next meeting schedule
 - i. Next recurring meetings will be canceled until April
 - ii. James will send an Adhoc invite for any Talent items

4. Questions/Comments
(5 minutes)

5. Next Steps
(5 minutes)

Next Meeting: Date