

# Merit Working Group Meeting Minutes



Date: 11/19/2020  
Time: 2 to 3 PM

WebEx

## 1. Welcome & Roll Call

Name		Name		Name	
Kay Schubert	Yes	Jarrett Eisenrich	Yes	Janet Anderson	
Michelle Mitchell	Yes	Susan Bowden		Kyle Foster	Yes
Elvia Oliva	Yes	Rosanne Heflin-Gorny	Yes	Kelli Holt	Yes
Shelly Janac	Yes	Shelly McCune			
Kristin Nace	Yes	Eva Lopez			

## 2. Action Item Review

## 3. New Items

- Merit Partner Security Access
  - Currently Merit Partners have access to view information (compensation) system-wide even though they are assigned as Merit Partner for specific departments
  - Merit Partner access would be updated so that they only have access to view compensation for the departments they support
  - Merit Partner role assignments will not be removed at the end of Merit cycle
  - Merit Partner role assignments will be updated each year based on the Merit Configuration Worksheet submitted by the members
  
- Merit Statements
  - Review available Merit Statements in Workday
  - Research the possibility of adding custom text to the Merit Statements and provide an update to the group
  
- Supervisory Organization Structure review
  - Utilize “Employee All Jobs and Direct Report Manager” report to review supervisory organization structure for your system member
  - Share this report with Merit Partners and add a prompt for employee type

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- Adjust the supervisory organization structure before merit launch to prevent missing employees during merit and any supplemental merit launches

4. Questions/Comments

5. Next Steps

Next Meeting: Date